

This is an agreement between _____(Employer) and _____(Employee). The Employer has elected to engage the Employee to perform certain services in exchange for the compensation stated in this agreement. The purpose of this document is to clearly set out these agreed upon services and compensations. The parties agree as follows:

1. The Employee agrees to provide childcare as described below, as well as the following services:

Childcare _____

Additional duties (explain if applicable)

Laundry _____
Kitchen _____
Bathrooms _____
Plant care _____
Vacuum/dust _____
Shopping _____
Pet care _____
Cooking _____

Other _____

2. The following transportation responsibilities are included:

Mileage will be reimbursed at a rate of \$ _____per mile or _____.

3. Employee's work schedule shall be (hours/days/weeks):

During these hours, the Employee shall devote his/her time and attention to performing the job duties specified above. If the above schedule varies, it is agreed that advance notice will be given of the variation.

4. The Employer shall pay the Employee a salary of \$ _____ per year which shall be paid (weekly/bi-weekly/monthly) on the _____ day of the (week/month). On these scheduled paydays the Employer shall also pay the Employee \$ _____ per _____ for time worked in addition to the above specified work schedule during the Employee's pay period, and shall also include any mileage reimbursement during the Employee's pay period. The Employer (circle one) will/will not continue to pay Employee when Employee's services are not required during the schedule arranged in paragraph 3.

5. The Employee shall receive the following days as paid holidays if the following holidays fall on a regularly scheduled work day: (circle if applicable) New Years Day/ Veterans Day/President's Day Thanksgiving/Christmas/Memorial Day/ Labor Day/ July 4th/Other _____.
Compensation offered if the holidays specified are not offered as days off will be \$ _____ per _____.

6. The Employee will be allowed _____ days of paid sick/personal leave every calendar year. This time can be used after _____ days of initial employment.

7. The Employee shall receive _____ days of paid vacation every year. This time can be used after _____ months of initial employment. Vacation time (circle one) will/ will not be required to match family's own scheduled vacation. Both parties agree to _____ weeks notice for vacation scheduling.

8. Health insurance begins on _____ / _____ / _____ Employer pays _____ % or \$ _____ per month.

9. Other benefits _____.

10.) 90-day performance evaluation shall be held on _____ / _____ / _____. Six month performance evaluation will be held on _____ / _____ / _____. Employer shall evaluate Employees job performance and communicate the results of the evaluation to the Employee. Results of these evaluations will be used to determine salary increases. A salary/benefits review will be held on _____ / _____ / _____.

11. The first day of work shall be _____ / _____ / _____. The term of employment shall commence on the signing of this agreement and continue, in full force and effect, until one year from commencement, or until otherwise terminated as herein provided. If Employee's employment is extended beyond this period, the terms and conditions set forth in the Agreement shall govern her employment unless changed in writing,

12. Employment under this agreement is at will and may be terminated at any time upon one or more of the following events:

a. By the Employer or Employee for justifiable cause. Cause is determined as any of the following:

*The Employee fails to meet the expectations described in the agreement.

*The Employer fails to meet the expectations described in the agreement.

*The Employee willfully and continuously fails or refuses to comply with the policies and standards established by the Employer from time to time.

*The Employee engages in fraud, dishonesty, or any other act of misconduct in the performance of the Employee's duties on behalf of the Employer.

*The Employee engages in unsafe or unhealthy childcare practices.

b. By the Employer without cause upon two weeks notice, or in lieu of two weeks notice, two weeks salary.

c. By the Employee without cause upon two weeks notice.

d. By the Employee's permanent disability. For the purposes of this agreement, permanent disability shall be defined as the Employee's inability, due to illness, accident, or other cause, to perform the majority of Employee's usual duties for a period of one month or more despite reasonable accommodation by the Client.

Other employment agreements:

In good faith, the parties have signed this Agreement:

Employer:

Date _____

Employee:

Date _____